

HYDERABAD METROPOLITAN WATER SUPPLY & SEWERAGE BOARD**OFF LINE TENDER**

Chit Tender NIT No: 02/HMWSSB/CGM (E)/TC/T3/ISO Certification/Exp.Int/2018-19
dt: 06.11.2018.

Consultancy services for obtaining the ISO 9001:2015 certifications for transmission, distribution systems including boosting chlorination up to potable water supply to customers of HMWSSB under O&M Division-XI

Introduction:

The Hyderabad Metropolitan water supply and sewerage board is responsible for providing water supply to the citizens living in GHMC area and Government has recently extended the limits to Outer Ring Road. Presently HMWSSB is providing water supply services to nearly 1 crore population. In addition to water supply HMWSSB is also handling sewerage disposal in core area of GHMC .Around 9.30 Lakh connections are being serviced by HMWSSB supplying around 430 MGD per day. These figures are likely to increase in the near future. As HMWSSB has taken up ORR and other Major projects for providing water supply and sewerage Infrastructure.

The ISO Certification viz ISO 9001:2015 was achieved by the transmission wing of HMWSSB with a scope of Krishna and Godavari Drinking Water Supply schemes after meeting all requirements as [per ISO certifying body norms in the month of July 2017 for a period of three years.

In this regard, it is proposed to extend the above scope of ISO 9001:2015 QMS certifications to water supply distribution system along with boosting chlorination from sources to supply potable water to customers of HMWSSB.

Therefore it is essential to get services form consultancy service agency to make necessary training to staff of Transmission and Distribution wings and mandatory documentation is required to meet the requirements of the certifying body.

Sd/-
CHIEF GENERAL MANAGER (ENGG)
TRANSMISSION CIRCLE

I.OBJECTIVES

The objectives of the work to be done under this TOR are:

1. Providing awareness training and Internal Auditor training on ISO 9001:2015 quality Management systems ; Review Update and finalization of the formats for each process to meet ISO 9001:2015 QMS requirements, formats for intermediate storage reservoirs and boosting chlorination systems of all Transmission , O&M Divisions and QAT etc
2. Guiding for preparation of work instructions for all major activities at all the reservoirs including chlorination boosting systems, adding distribution system including boosting chlorination information in the existing Quality manual of Transmission system to meet ISO 9001:2015 QMS Requirements of all Transmission, O&M Division, QAT Division etc
3. Guiding ISO 9001:2015 QMS implementation procedures in all Transmission, O&M Divisions and QAT Division, Guiding for conducting management review and preparation of minutes; conducting Internal Audit and Reporting Results etc.

Interested firms/consultants must provide information indicating that they are qualified to perform the Services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.) Along with their financial offer.

Sd/-

CHIEF GENERAL MANAGER (ENGG)
TRANSMISSION CIRCLE.

II.DOCUMENTS REQUIRED

The following documents shall be submitted along with the bid.

S.No	Document to be submitted	Mandatory/Optional	Remarks
1.	Fee for an amount of Rs:3000/- payable to HMWSSB, Hyderabad	Mandatory	Non-Refundable
2.	Name & address of the firm	Mandatory	
3.	Annual turnover for the last consecutive ten years (copy of balance sheet & P&L statements) certified by the Chartered accountant shall be enclosed.(along with 3CB & 3CD forms /audit reports)	Mandatory	
4.	Year of Establishment	Mandatory	
5.	Past experience certificates with clients duly stating the performance	Mandatory	Minimum of 5 projects in similar type of work experience atleast one project in water sector in last 10 years
6.	Copy of Registration	Mandatory	
7.	Company Profile/Complete certificates for past projects.	Mandatory	
8.	Contact person with communication details	Mandatory	
9.	Communications details of existing /past clients as reference to completed works	Mandatory	
10.	Key Technical staff along with their qualification and performance.	Mandatory	
11.	Proof for having office in Hyderabad at least for last 3 years	Mandatory	

The last date for submission of bid along with above documents and also the financial offer is on or before **2:00PM of dt: 13.11.2018** to the **O/o CGM (E), Transmission Circle, HMWSSB, Khairatabad, Hyderabad**. The bids received after the dead line will not be considered for evaluation. All the applied participants/authorized persons are here by requested to attend this office at **3:00PM dt: 13.11.2018** along with ID proofs for knowing the list of participants applied.

Sd/-
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TRANSMISSION CIRCLE

III.SCHEDULE OF RATES (to be furnished in separate cover)

Period of completion of work is Four (4) months i.e. from the date of agreement.

S.No	Description	Estimated cost of work	Percentage quoted	Rate quoted in figures	Rate quoted in words
1.	Consultancy services for obtaining the ISO 9001:2015 certifications for transmission, distribution systems including boosting chlorination up to potable water supply to customers of HMWSSB under O&M Division-XI	Rs: 7,40,000=00 (excluding GST)			

- Taxes applicable should be mentioned.

- Interested firms/consultants must provide information indicating that they are qualified to perform the Services (Cover-A) (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc. with fee payable to HMWSSB) along with their financial offer.(Cover-B). Both covers A & B shall in turn be enclosed in One Single cover with Tender No. Name of the work and Name of the Consultant / Firm should be super scribed on the top of the cover. The Technical Offer (Cover-A) will be opened initially and assessed the capability of Consultant, Financial Offer (Cover-B) of the qualified bids will be opened later duly informing the Consultant. The Consultants must submit the bids on due date & time in sealed cover as above and should be submitted to the Chief General Manager (E), Transmission Circle, Khairatabad, Hyderabad

Sd/-
CHIEF GENERAL MANAGER (ENGG)
TRANSMISSION CIRCLE

Contact Details:

Name: T.Dasarath Reddy

Designation: General Manager (E), O & M division-XI

Phone: 9989993379