

CHAPTER 2

POWERS AND DUTIES OF OFFICERS AND EMPLOYEES [SECTION 4(1) (b) ii]

3.1 Please provide details of the powers and duties of Officers and employees of the authority by designation as follows:

BRIEF NOTE ON FUNCTIONS OF HMWS&SB

The Board was constituted on 1.11.1989 under the provisions of Hyderabad Metropolitan Water Supply and Sewerage Act 1989 (Act No. 15 of 1989), with the following Functions & Responsibilities in the Hyderabad Metropolitan Area.

- I. The Supply of potable water including planning, design, construction, maintenance, operation & management of water supply system.
- II. Sewerage, Sewerage Disposal and sewerage treatment works including planning, design, construction, maintenance, operation & management of all sewerage and sewerage treatment works.

FUNCTIONAL DUTIES AND RESPONSIBILITIES OF DIRECTORS

MANAGING DIRECTOR

The Managing Director shall be the Chief executive and Administrative Authority i.e., Chief Controlling Authority in respect of all matters relating to General Administration and Administration of funds of the Board and for that purpose exercise all powers necessary in that behalf. He shall also implement all the Resolutions passed by the Board

Executive Director:

He is supervisory officer for Revenue Monitoring & collections, land cases, SWC, EDP, MIS, NRW & Vigilance Task force, Legal cases and General Administration of the Board.

Director (Technical):

He is the Technical Advisor to the Managing Director and will look after transmission, CDC, Metro Staff Training Center and Metro Customer Care.

Director (Operations)

He is in-charge of the works related to water supply distribution system for the areas come under O&M Circle-1, II, III, IV & V. He will be assisted by the Chief General Managers (E) and General Managers (E) for proper distribution of water supply and maintenance of water supply and sewerage infrastructure of the distribution system.

Director (Projects I & II) :

He is incharge for formulation, execution and completion of all major project works on water supply and sewerage sectors. Schemes like augmentation of water supply to Hyderabad Urban Agglomeration (HUA) under (i) Krishna Drinking Water Supply Project: ii) Moulana Abdul Kalam Hyderabad Sujala Sravanthi (MAKHSS) Scheme (Godavari Drinking Water Supply Scheme Phase-I); iii) Implementation comprehensive water supply proposals in erstwhile 12 surrounding municipalities (now GHMC Circles) under JNNURM (iv) DCW works for identified major infrastructures like ICICI Knowledge Park, Bio- Technology Park, Hyderabad International Airport, Indian School of Business, FAB city, Hardware Park, Industrial Development Areas, RGKH Colonies etc., are implemented under his purview.'

He is also incharge for formulation, execution and completion of all major sewerage works being implemented under various schemes. The schemes are (i) Implementation of sewerage master plan in 6 zones of core city of Hyderabad and ii) Implementation of sewerage master plan for 12 erstwhile surrounding municipalities (now GHMC Circles) under JNNURM are being implemented under his jurisdiction.

Director (Finance) :

The Director (Finance) is incharge of Finance and Accounts of the Board. He will advise the Board on formulating sound financial procedures and other related aspects on overall interest of the Board. He is incharge of Revenue aspects of the Board. He is assisted by two chief General Managers (Finance) and two General Managers (Finance).

Single Window Cell:

In order to eliminate the mediators and to facilitate the prospective consumers to get water supply as well as sewerage connection with a single application, a Single Window Cell has been constituted. This Single window Cell is headed by General Manager(Engg). He is assisted by one Dy. General Manager (Engg) and Supporting Staff. All the requirements of prospective consumers i.e., right from obtaining application form to sanction orders of water supply and sewerage connection including the material supply and departmental labour is also provided through Green Brigade attached to Single Window Cell.

Rain Water Harvesting Cell:

In order to increase the depleting ground water resources and to increase the recharge of ground water by way of artificial recharge to augment the natural infiltration of water, a Rain Water Harvesting Cell has been constituted to bring awareness among the general public and to assist them in constructing the Rain Water Harvesting pits. This Rain Water Harvesting Cell is headed by Assist ant Director, Ground Water Department and working in the Board on deputation. He is assisted by two Managers(Engg) and one Technical Officer(Estimates)

Quality Analysis and Testing Wing:

In order to assure supply of potable water and to maintain residual chlorine in the water at consumer receiving point, a Quality Analysis and Testing Wing is functioning in the Board. This QAT Wing is having Central Laboratory at Asif Nagar Filter Beds apart from the laboratories at various places. This QAT Wing is headed by Dy. General Manager(QAT) . He is assisted by (10) Technical Officers(QAT) to analyze the water samples collected by the Technicians Grade-I(QAT) daily from various consumer receiving points in the twin cities.

Central Design Cell :

For effective mapping and location of existing water supply & sewerage infrastructure, GIS for Manhole Information Management and for implementation of SCADA systems the Central Design cell has been set up.

Board Police Station:

In order to have the vigil and restrain the general public from taking illegal water supply connections, squeezing water by fixing motors to pipeline connections and assure protection to disconnection gangs, a separate police station is functioning in the Board. This police station is headed by Sub-Inspector of Police. He is assisted by one head constable and four constables along with home-guards. All these personnel are working in the Board on deputation from Police Department.

Board Dispensary:

In order to have regular check-up and provide medical facility to the employees particularly to workers a dispensary is functioning at Goshamahal. This dispensary is headed by Medical Officer of the rank of Assistant Civil Surgeon. He is assisted by one pharmacist. Both working on deputation from Medical Department. Further in order to provide the medical facilities to all the employees the Medical Officer visits Khairatabad premises, S.R. Nagar premises, Hydernagar, Patancheru, Kalabgoor, Rajampet, Peddapur, Himayatsagar and Osmansagar once in a week to facilitate employees to consult him. The Medical facilities now being provided at Board dispensary are in addition to the facility of medical reimbursement admitted based on the Govt orders from time to time.

Plantation Cell:

In order to maintain the greenery at reservoir premises and various offices located at different places and to maintain the social forestry across the trunk mains, a separate Plantation Cell is functioning in the Board. This Plantation Cell is headed by Deputy Conservator of Forest who is assisted by two Deputy Range Officers and two Forest Range Officers and working on deputation drawn from Forest Department.